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PLUMMER GATEWAY FIRE PROTECTION DISTRICT
BOARD OF COMMISSIONERS
REGULAR MEETING
August 9, 2023
6:00 P.M.

MINUTES

Roll Call and Call to Order

The Regular General Fire Commissioner Meeting was called to order at 6:00pm by Vice Chairman Rodney Willard. Commissioner Tim Bonnell-Hall, Fire Chief Greg McFadden, EMS Administrator Daedra Chapman, and Clerk Danae Floch were also present.

Budget Hearing FY 2024*Action Item

The hearing was opened at 6:01 pm.

ANTICIPATED REVENUE:		
Property Tax	$ 228,399.00	
EMS funds from Benewah County	$ 15,000.00	
EMS funds from CDA tribe	$ 15,000.00	
EMS billing revenue	$ 215,611.00	
TOTAL ANTICIPATED REVENUE		$ 474,010.00
ANTICIPATED EXPENDITURES:		
Fire Expenditures:		
Administration	$ 60,643	
Commissioners Per Diem	$ 4,200	
Contingency	$ 9,500	
Equipment	$ 26,000	
ICRMP	$ 5,284	
Staff Training	$ 8,000	
Station	$ 11,300	
Trucks	$ 52,889	
Utilities	$ 10,801	
Volunteer Benefits	$ 1,200	
Wages	$ 38,582	
		$ 228,399
EMS Expenditures:		
Administration	$ 31,500	
Equipment	$ 15,000	
ICRMP	$ 5,284	
Staff Training	$ 7,000	
Station	$ 10,600	
Trucks	$ 20,000	
Utilities	$ 6,400	
Volunteer Benefits	$ 2,100	
Wages	$ 147,727	
		$ 245,611
TOTAL ANTICIPATED EXPENDITURES		$ 474,010

No audience was in attendance to comment on the proposed budget and no written comments were received.

Bonnell-Hall MOVED that the proposed budget for fiscal year 2024 be approved as presented. Willard SECONDED the motion. Clerk Floch called the roll with commissioners voting as follows: Chairman Willard: aye; Vice-Chairman Bonnell-Hall: aye. The motion PASSED UNANIMOUSLY.

Willard closed the hearing at 6:03.

Declaration of Vacancy – sub district 2*Action Item

Notice is hereby given that due to the resignation of Thomas Grundin, effective August 5, 2023, the Board of Commissioners of the Gateway Fire Protection District shall meet, on Wednesday, September 20, 2023 at the hour of 6:00 p.m., to vote to fill such vacancy pursuant to Idaho Code Section 31-1409(2).

Bonnell-Hall MOVED that the vacancy be published with the fulfillment scheduled for September 20, 2023 at 6:00pm. Willard SECONDED the motion. The motion PASSED UNANIMOUSLY.

Reorganization of the Board

Vice Chairman Rodney Willard became the Chairman. Bonnell-Hall became the Vice-Chairman. At the request of Floch, the incoming commissioner of sub district two will not be added to the checking accounts and will act as treasurer/secretary, looking over the reconciliations and financials with Floch.

Update signer on Umpqua Bank Accounts*Action Item

Floch requested Grundin be taken off the bank accounts at Umpqua Bank.

Bonnell-Hall MOVED that Thomas Grundin be removed from the Umpqua Bank accounts. Willard SECONDED the motion. The motion PASSED UNANIMOUSLY.

Fire Report

Toetly Road fire presented issues but they seem to be solved. McFadden talked through the issues with Tribal Wildland

Whitetail Draw fire was hard to get water to but was small and lined quickly.

McFadden met with Fairfield chief last month at the District. He is headed to Fairfield Saturday to meet their personnel. McFadden would like to draw boundaries and begin an auto aid.

EMS Report

33 calls; stood down 4

29 transports (1 life flight);

All ambulances are up to date for the inspection.

EMS grant was awarded monies for 3 AEDs in the ambulance.

1782 dual head radio was not awarded in the grant. Ra-Com stopped today and looked things over. $3300 was the old quote.

Sirens have not been working in 1790. Crew has asked for the lights to be removed and a light bar put on top. Permission was granted to get the lights and radios in tip-top shape and functioning adequately.

Shifts have been hard to cover but Chapman has 2 drivers that would like to take the online EMT classes.

Chapman will be gone August 14-25.

Clerk's Report

Floch discussed the need for a full-time fire employee at the fire station. As risk manager she contacted ICRMP about the liability regarding fire response. ICRMP told Floch there were several options – hire out from another entity, close our doors, or join ranks with another entity. Floch asked them, since the District has the funds, if it would be best to hire an firefighter. She was told indubitably.

Discussion was held regarding hiring employees.

Willard suggested the District look into having a scholarship program for individuals pursuing EMS or fire fields.

Consent Agenda*Action Item

The consent agenda includes routine items. Board members may ask that any specific item be removed from the consent agenda to discuss it in greater detail.

a) Minutes July 12, 2023
b) Disbursements Presented for Approval

Bonnell-Hall MOVED that the consent be approved as presented. Willard SECONDED the motion. The motion PASSED UNANIMOUSLY.

Adjournment*Action Item

Bonnell-Hall MOVED to adjourn the meeting. Willard SECONDED the motion. The meeting was adjourned at 6:57pm. The motion PASSED UNANIMOUSLY.

RESPECTFULLY SUBMITTED:

Danae Floch, Clerk